

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

April 30, 2026

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – April 16, 2026

GUESTS Nick Angiolieri - Vision Government Solutions on Potter County Reassessment

Kayla Wright – Potter County Human Services Mental Health Director

NEW BUSINESS

Request for Proposal – Professional Engineer for Subdivision and Land Development Ordinance, Stormwater Management, and related environment reviews and inspections.

Acceptance of Quotes for Materials for Market Village Project

Appointment – Will Hunt to the Northcentral Pa. Comprehensive Economic Development Strategy (CEDS) Committee for a term of April 30, 2026 through December 31, 2026

Appointments – The Potter County Safety Committee has requested the appointment of the 2026 members effective through December 31, 2026

CONTRACTS AND AGREEMENTS

Agreement – Digital Assurance Certification, LLC Dfor SEC Post-Issuance Compliance Services for the Series 2026 General Obligation Bonds

<u>PCHS CONTRACTS AND AGREEMENTS</u>	<u>24/25</u>	<u>25/26</u>
■ <u>Aging (05/01/2026 - Month to Month)</u>		
<u>Ken Bonniger</u>		
Galeton Sr Center Lease Modification and Mutual Agreement-Galeton Center will be moving to a new location		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Lease Agreement	N/A	\$1,100.00/month
■ <u>Intellectual Disability (04/01/2026 - 06/30/2026)</u>		
<u>Enrichment Therapy LLC.</u>		
Providing Services for children in the Early Intervention Program		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Speech Pathology	\$34.70/unit	\$37.13/unit
ISFP Teaming Speech Pathology	\$34.70/unit	\$37.13/unit
Evaluation Speech Pathology	\$251.22/unit	\$268.81/unit

PERSONNEL

Promotion: Ashley Gledhill has promoted Jessica Woodard-Scott from Secretary Clerk to full-time Deputy II in the Prothonotary’s Office, effective April 27, 2026

Hire – District Attorney Andy Watson has hired Derek Hartman to fill the District Attorney Intern position, effective May 6, 2026 through October 15, 2026

Completion of Assignment – Sheriff Kevin Siska has completed his assignment as interim Warden at the Potter County jail, effective May 1, 2026

LIQUID FUELS TAX REQUESTS

Bingham Township - \$3,324.37

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary (04/17/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll Checks				
10	Payroll - Direct Deposit				\$117,515.74
10	General Fund - Accounts Payable	150475, 150476, 150478-150499, 150501-150510, 150512-150515, 150517-150528, 150530-150541, 150543-150544, 150546-150567			\$167,766.57
10	General Fund - A/P Manual Checks	317			\$162,148.76
11	LEPC - Local Emergency Planning	3267, 3268			\$697.78
16	911 Fund	4192			\$17,598.79
34	V.O.J.O.	150500, 150477			\$163.89
35	Victim Services/RASA	150500, 150477			\$1,225.27
38	Divorce Fund	150542			\$297.44
52	Operational Reserve Fund	150511, 150545			\$115,080.61
55	Phare Grant	150516			\$18,750.00
69	Home Grant	150529			\$30,445.00

Potter County Fiscal Summary (04/21/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	150568, 150571, 150572			\$24,539.22
16	911 Fund	4201			\$27,907.27
35	Victim Services/RASA	150570			\$6,573.00
38	Divorce Fund	150569			\$25,252.42

Potter County Fiscal Summary (04/22/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	150573			\$156.00

Potter County Fiscal Summary (04/24/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - A/P Manual Checks	318			\$83.73

Potter County Human Services Fiscal Summary (04/02/2026)

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$43,515.66
PAYROLL TAX TRANSFERS (EFTPS)	\$12,241.83
STATE TAX WITHHOLDINGS (ETIDES)	\$1,797.90
PAUC	\$41.88

Local W/H	\$585.73
Coudersport LST	\$80.00
ACCOUNTS PAYABLE CHECKS – 04/17/2026 #82087-82088	\$3,382.60
ACCOUNTS PAYABLE CHECKS – 04/30/2026 #82089-82141	\$140,582.28
Total Checks Written	\$202,227.88

NEXT MEETING: May 14, 2026

ADJOURNMENT

Prepared by Paige Barroqueiro